



POLK COUNTY COMMISSIONERS COURT

January 10, 2012

10:00 A.M.

2012-003

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

**** Please turn off (or mute) all cell phones and pagers ****

1. **CALL TO ORDER.**

- Invocation
- Pledges of Allegiance

2. **PUBLIC COMMENTS (Sign-in required on Public Comment Register located at courtroom podium)**

This item is included to allow public comments on topics that may or may not appear on this agenda. However, in accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS.**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING/S: December 13, 2011 (Regular Meeting).
- B. APPROVE BUDGET REVISIONS, AS PRESENTED BY THE COUNTY AUDITOR AND BUDGET AMENDMENTS, AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE.
- C. APPROVE SCHEDULE OF BILLS.
- D. APPROVE PERSONNEL ACTION FORMS.
- E. APPROVE COUNTY POSTAGE MACHINE LEASE WITH FP MAILING SOLUTIONS.
- F. APPROVE SHERIFF'S DEPARTMENT ANNUAL CHAPTER 59 ASSET FORFEITURE REPORT.
- G. RATIFY CONSTABLE, PRECINCT 2 CHAPTER 59 ASSET FORFEITURE REPORT SUBMITTED DECEMBER 30, 2011.
- H. APPROVE REQUEST TO TERMINATE PREVIOUSLY APPROVED FROZEN MEAL SERVICES AGREEMENT WITH SHEPHERD SENIOR CENTER, AS RECOMMENDED BY AGING SERVICES DIRECTOR.
- I. APPROVE REQUEST FROM EMERGENCY MANAGEMENT FOR CAPITAL PURCHASE OF TV COMPUTER MONITOR TOTALING \$600 TO BE PAID FROM THE GENERAL FUND BALANCE AND INCLUDED ON THE FY2012 REIMBURSEMENT RESOLUTION FOR YEAR END ISSUANCE OF

AUTHORIZED DEBT.

- J. APPROVE JUSTICE OF THE PEACE, PCT. 2 REQUEST FOR EXPENDITURE OF JUSTICE COURT TECHNOLOGY FUNDS IN THE AMOUNT OF \$1,475 FOR THE PURCHASE OF A SCANNER AND \$2,000 FOR ANNUAL COST OF PROVIDING INTERNET TO THE ONALASKA SUB COURTHOUSE, TO INCLUDE USE OF PROPORTIONATE SHARE OF FUND BALANCE IF REQUIRED.
 - K. APPROVE JUSTICE OF THE PEACE, PCT. 4 REQUEST FOR EXPENDITURE OF JUSTICE COURT TECHNOLOGY FUNDS IN THE AMOUNT OF \$1,493 FOR THE PURCHASE OF (1) COMPUTER, (2) MONITORS, (1) PRINTER AND (1) SOFTWARE, TO INCLUDE USE OF PROPORTIONATE SHARE OF FUND BALANCE IF REQUIRED.
 - L. ADOPT ORDER DECLARING SURPLUS PROPERTY.
 - M. APPROVE LEASE AGREEMENTS WITH EAST TEXAS COPY SYSTEMS FOR REPLACEMENT AND ADDITION OF VARIOUS COPIERS AT REDUCED COST TO COUNTY.
 - N. APPROVE DATA PROCESSING SUBMITTAL OF UPDATED COMPUTER MAINTENANCE SCHEDULE WITH TEK-COM, REDUCING TOTAL BUDGETED COST.
 - O. RATIFY TEXAS DEPARTMENT OF AGRICULTURE HOME DELIVERED MEAL GRANT PROGRAM AGREEMENT FOR 2012.
 - P. APPROVE FOURTH AMENDMENT FOR EXTENSION OF LEASE AGREEMENT WITH UNIVERSITY OF TEXAS MEDICAL BRANCH (UTMB) FOR SPACE LOCATED AT POLK COUNTY REGIONAL HEALTH CENTER.
 - Q. APPROVE APPLICATION FOR 2012/13 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG).
- 5. DISCUSS REMOVAL OF STRUCTURE LOCATED ON PROPERTY (LOT 2, BLOCK 19, SECTION 3 HOLIDAY LAKES) ACQUIRED BY THE COUNTY THROUGH THE FLOOD BUYOUT PROGRAM TO DETERMINE METHOD OF REMOVAL AND PAYMENT OF ASSOCIATED COSTS.
 - 6. DISCUSSION OF ANIMAL SHELTER CAPITAL PROJECTS (FENCING AND SEPTIC SYSTEM) APPROVED IN FY2011 AND DETERMINE METHOD OF FUNDING FOR FY2012.
 - 7. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BIDS RECEIVED FOR BID #2012-11 "ROOF REPAIR/REPLACEMENT - ONALASKA SUB-COURTHOUSE AND POLK COUNTY REGIONAL HEALTH CENTER."
 - 8. CONSIDER APPOINTMENT OF MELISSA GATES TO FILL THE VACANT POSITION OF VETERAN SERVICE OFFICER OF POLK COUNTY PURSUANT TO TEXAS GOVERNMENT CODE SECTION 434.033 AND APPROVE NECESSARY BUDGET AMENDMENT FROM GENERAL FUND BALANCE TO FUND SAID APPOINTMENT.

EXECUTIVE SESSION: As authorized by Texas Government Code, Section 551.071-551.072; Consultation with legal counsel regarding mineral leasing of (open) Polk County School Lands in Throckmorton and Baylor Counties.

- 9. CONSIDER ANY/ALL NECESSARY ACTION PERTAINING TO THE OFFERING OF (OPEN) POLK COUNTY SCHOOL LANDS IN THROCKMORTON AND BAYLOR COUNTIES FOR MINERAL LEASING.

ADJOURN


By: John P. Thompson, County Judge



Posted: Thursday, January 5, 2012

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, January 5, 2012 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SHELANA WALKER, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD

2012 JAN -5 PM 3: 29